

TOM GREEN FRESH WATER SUPPLY DISTRICT #3, A MUNICIPAL UTILITIES DISTRICT

Board of Directors

Meeting Minutes

December 13th, 2023

1. Declare a quorum; Bode Porter, Mike Nikolauk, & Larry Smith were present. Jack Pool and Rodney Tucker were absent
2. Meeting to order; Meeting called at 7:10 pm.
3. Public Forum. None
4. Action Item; Review, approve, and sign the minutes – Bode made the motion to approve the November 2023 minutes with one correction. Larry Seconded. All in favor.
5. Action Item; Nitrate Levels – 3.12
6. Action Item; Update Policies – Larry made a motion to approve the district service policy with updated information from last month's meeting. Bode Seconded. All in favor.
7. Action Item; Investment Report- No update
8. Action Item; Budget Adjustments – Bode made a motion to amend the budget in order to reflect the purchase of 350 new Metron meters. Larry seconded. All in favor. Bode made a motion to order 350 new meters and Larry seconded. All in favor. Meters will be ordered immediately.
9. Action Item; Report from CRW –
 - Ben reported that 10 meters were installed and all are reading. He gave a quick presentation to show the Water Scope Dashboard.
 - CRWC performed two taps this month.
 - Leak on old service at Westcross Lane. Had to kill the main to move the saddle. Ben explained that many original taps were not fully tapped into the main line. A dry tap was performed where two holes were drilled under the saddle. He has seen this several times now in the area.
 - Water line installed- about 5,000 feet of the line has been laid four to five feet deep.
 - Well levels 19 ft 10 inches and 35 feet 4 inches
10. Office Update;
 - Jennifer gave an update on office happenings
 - Did some outstanding check clean up with three transactions. Still working on one with the VFD. Board would like to see receipts for this transaction before reissuing the check to the VFD for the check written in August of 2020.
 - We did have one error in billing with Mr. Williams' account. This reading has been corrected and the customer has been given a corrected bill.
 - APRA reporting update
 - One returned check

11. Review and Approve Bills; Bode made the motion to pay regular bills. Larry seconded. All in favor. Larry made a motion to give Christmas Bonus to Ben and Jennifer in the amount of \$500 each. Bode seconded. All in favor.
12. Bode made a motion to adjourn the meeting at 8:36 pm. Larry seconded. All in favor.

Mike Nikolauk President, TGFWSO#3